FAMILY OF COMPANIES

C4K · ETL · OST · AGZ · GFI · IAB · URX · RVG

OPPORTUNITY · FRONTLINE FRIENDLIES · NONPROFIT SUPPORT TEAM

Funder Finder

Researches grants, foundations, funding sources, and philanthropic opportunities aligned with nonprofit goals.

You have stepped into one of the most research-driven positions within our Parlayed Parties — and right now, that means exploring whether your gift for identifying funding opportunities belongs as Funder Finder. We are glad you are here. Welcome aboard. This role is part detective, part strategist. You hunt for grants, foundations, and funding sources that align with mission. Your research turns into proposals, your proposals turn into funded programs, and your funded programs turn into real impact for the people we serve.

GREAT in Action

Every position within our family of companies is anchored in GREAT — the framework that keeps everyone aligned, purposeful, and accountable.

G	**Goals**	Identify, research, and qualify grant and foundation funding opportunities aligned with our nonprofit missions.
R	**Role**	Research funding sources, evaluate fit, build a pipeline of prospective grants, and support the proposal development process.
E	**Expectations**	Strong research skills. Discipline in pipeline management. Strategic alignment between funder and mission.
A	**Accountability**	Own the funding research pipeline. Document opportunities clearly. Hand off well-vetted opportunities to proposal writers.
T	**Timelines**	Weekly research cycles. Monthly pipeline reviews. Grant submission deadlines.

What You Will Actually Do

The Funder Finder brings purposeful action to the rhythms of the role. Here is what those rhythms look like:

Daily Duties

- Contact and follow up with potential donors or sponsors.
- Record pledges, donations, and outreach activities.

- Assist with communication materials or event preparation.

Weekly Goals

- Meet outreach and funding targets.
- Identify new funding leads or community partnerships.
- Review success rates and share improvement ideas.

Collaboration & Coordination

- Work with leadership and marketing teams to align messaging.
- Coordinate fundraising calendars and donor updates.
- Help plan or staff fundraising events or awareness campaigns.

Tracking & Reporting

- Maintain logs of outreach efforts, pledges, and confirmed donations.
- Prepare weekly summaries of fundraising activity and progress.
- Highlight success stories and areas for greater engagement.

What We Are Looking For

- Strong research skills.
- Comfort with grant databases and foundation directories.
- Strategic thinking about mission-funder fit.
- Organized · you keep a clean opportunity pipeline.
- Clear written communication.
- Persistence · the right opportunities take time to find.

WIIFM · What is in it for You

Build funding intelligence others rely on.

Funding research is highly transferable across the nonprofit world. You build expertise in foundations, grants, and philanthropic strategy that opens doors throughout the sector · plus you see your research convert into funded programs and changed lives.

Engagement at a Glance

Type	Contractor · retainer or hourly
Reports to	Nonprofit Operational Officer or Development Director
Time Commitment	Flexible · typically 5-20 hours per week
Location	Remote
Compensation	Hourly or retainer · based on scope
Growth Pathway	Funder Finder → Grant Writer → Director of Development

Next Steps · The Pillared Pattern System

Every position in our family of organizations follows the same clear, consistent pathway. Here is what comes next if you decide to take the next step:

Pipeline Pirouette	Paperless paperwork to capture your basic information. Already complete if you submit through the form on this page.
Ontime Onboarding	An orientation to our rules, norms, and regulations. Delivered online at a time that works for you.
Initial Induction	The exact tools, systems, and starting tasks you need to thrive in this specific position.

We are honored you are here. Let us build something remarkable together.

Take the Next Step

READY TO EXPLORE THIS OPPORTUNITY?

Tell us about yourself using the form below. We will respond personally within 3 business days.